

April 25, 2023

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, April 25<sup>th</sup>, 2023, with Vice-Chair Tom Broeker and Member Jim Cary present. Chairman Shane McCampbell was present via Webex. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: County Auditor Sara Doty reported her office remains busy. IT Director Colin Gerst has a work session following the meeting. Assistant Land Use Administrator Jarred Lassiter stated the office remains busy. They have several subdivisions out for review. Conservation Director Chris Lee reported the river is continuing to rise. Summer camp sign up opens today at noon. You can sign up on the Conservation website or contact the Nature Center with any questions. County Treasurer Janelle Nalley-Londquist stated her office is currently working on delinquent and tax sale notices that will go out Monday. SEIL CDS Director Ken Hyndman stated they are still working on the mobile crisis for our area and hope to get it wrapped up this week. Assistant County Attorney Trent Henkelvig stated the office is busy. County Recorder Natalie Steffener reported the DNR is now offering a hunting and fishing license for the residents in Iowa who have served in active duty. You must submit an application and your DD214. County Engineer Brian Carter stated his crew is working on the usual rocking and ditching. The Bridgeport Road project is coming along. He also noted the river is rising. Sullivan Slough is underwater. Tama Road will probably be under before too long as well. Please be careful in these areas and do not go past the signs that are posted. His crew is replacing a crossroad culvert on Irish Ridge Road today and it will be closed between Stony Hollow Road and 180<sup>th</sup> for a couple days. Local Health Director Christa Poggemiller reported changes made to Covid 19 Schedule. There is a new shot available, and her office is available Thursdays from 8:30 am – 4:30 pm to give the vaccine at no charge. Safety Director Angela Vaughan also wanted to add the importance of safety with the flood waters. Maintenance Director Rodney Bliesener reported the courthouse parking lot project is almost complete. The sidewalk section has been poured and they are hoping to get it open Friday morning. The jail roof project is hoping to be started at the beginning of May. Sheriff Kevin Glendening reported the jail population is at 74. The Sheriff's Department will be doing a department photo this Thursday. They have two new deputies that will be starting the end of this week and go to the academy May 1<sup>st</sup>. The Civil Service conducted interviews last week and certified one applicant. The sheriff also added in, with the flood waters rising, do not cross barricades. If you see an ATV/UTV on the levee, they are there by permit only. The Iowa Code and County Ordinance does not allow you to operate a motor vehicle there. You can only be on there by permit by the levee district. It is a serious misdemeanor.

No correspondence was received.

Approval of Resolution #2023-022 and Final Plat for East Northfield Subdivision was presented. Assistant Land Use Administrator Jarred Lassiter spoke on this and recommended approval. Cary made a motion to approve and was seconded by Broeker.

**DES MOINES COUNTY  
BOARD OF SUPERVISORS  
RESOLUTION #2023-022**

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **East Northfield Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Auditor, Health Department, Secondary Roads Department, and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **East Northfield Subdivision**.

Approved and adopted this 25th day of April, 2023.

DES MOINES COUNTY BOARD OF SUPERVISORS

Shane McCampbell, Chair

Tom L. Broeker, Vice Chair  
Jim Cary, Member

ATTEST: Sara Doty, County Auditor

Approval of the Courthouse & Public Building Security Policy was presented. Cary made a motion to approve and was seconded by Broeker.

Approval of the Crime Victims' Rights Week Proclamation was presented. Cary made a motion to approve and was seconded by Broeker.

Approval of the Emergency Declaration regarding the Mississippi River was presented. Cary made a motion to approve and was seconded by Broeker.

Approval of the Letter of Support for the Capitol Theater was presented. Cary made a motion to approve and was seconded by Broeker.

Personnel Actions – Local Health – Julie Melichior, Secretary, New hire effective 4/17/23 with a starting rate of \$36,788.99 yearly. Cary made a motion to approve and was seconded by McCampbell. Sheriff – Theresa Tripp, Administrative Assistant, an adjustment to her vacation was made, as she was hired starting with two weeks. McCampbell made a motion to approve and was seconded by Cary. Correctional Center – Brad Koenig, Full Time Correctional Officer, 60-month step increase effective 4/27/23 with a new rate of \$47,733.07 yearly. James Pleasant, Full Time Correctional Officer, 18-month step increase effective 5/1/23 with a new rate of \$44,463.60 yearly. Cassandra Belknap, Dietary Manager, 12-month step increase effective 5/3/23 with a new rate of \$43,667.38 yearly. Cary made a motion to approve all three personnel actions for the Correctional Center and was seconded by McCampbell.

Reports received and filed in the Auditor's Office:  
Clerk's Report of Fees Collected, March 2023

Cary motioned to approve the April 18<sup>th</sup>, 2023, regular meeting minutes and seconded by McCampbell.

Cary attended a Public Health meeting. McCampbell attended a Community Action meeting. Broeker attended a SEIL Region meeting and Emergency Management Meeting.

The meeting was adjourned at 10:06 AM.

Following the meeting two work sessions were held. The first work session was with the IT Director, Colin Gerst regarding the State of Iowa MOU for cyber security. The second work session was a Project Tour with the County Engineer, Brian Carter.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website [www.dmcounty.com](http://www.dmcounty.com)

Approved May 2<sup>nd</sup>, 2023  
Tom Broeker, Vice-Chair  
Attest: Sara Doty, Auditor